

Yunjia “Melody” Chen

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EDUCATION

University of Toronto, Rotman Commerce

Bachelor of Commerce, Aspiring Accounting Specialist

Toronto, ON

Class of June 2029

- Scholarships: 2025 University Women's Club Toronto Foundation Award worth \$5000

EMPLOYMENT EXPERIENCE

CHD Logistics, Inc.

Bookkeeping Assistant

Saskatoon, SK

July 2022 - August 2022

- Verified Accounts Receivable receipts and updated records in accordance with accounting standards, improving the accuracy and reliability of financial data
- Collaborated with logistics teams to track receivable movements, ensuring timely updates and effective cash flow monitoring

EXTRA-CURRICULAR ACTIVITIES

Rotman Commerce Accounting Society

Junior Member

Toronto, ON

October 2025 - Present

- Completed structured monthly professional development tasks, strengthening attention to detail, time management, and foundational business and accounting knowledge
- Initiated coffee chats with mentors to receive personalized guidance on academics and career pathways

Innis College, University of Toronto

Innis College Council Representative

Toronto, ON

September 2025 - Present

- Served as the Moderator of the College Affairs Board, chairing board meetings with around 20 members
- Ensured structured discussion, efficient deliberation, and effective decision-making to optimize the well-being of the Innis College community
- Delivered 2-3 minute summary updates to the full College Council based on meeting minutes

Lower Mainland Debate Society

Director of Finance

Vancouver, BC

September 2024 - Present

- Prepared 100+ journal entries and maintained general ledgers, completing annually a full accounting cycle reporting for a student organization of 200+ members
- Managed an annual budget of around \$1000+, tracking revenues and expenses with on-time reporting to support executive planning and financial transparency

Canadian Youth Volunteering Organization

National Director, Executive Director of Saskatoon

Saskatoon, SK

October 2023 - June 2025

- Led a local executive team of 12 and 200+ volunteers, raised donations worth over 1k by partnering with authorities
- Directed national strategy, budgeting, event execution, and provided strategic feedback to executive directors

ACHIEVEMENTS

2nd place team - Law and Business Student Association UTSG Conference 2026

March 2026

1st place Entrepreneurship Team - Saskatchewan Business Teachers' Association (SBTA) 11th Annual Conference

May 2025

1st place Team - Novice - Saskatchewan Elocution and Debate Association Provincials

March 2024